

Loan Periods - August 25, 2014

Policy Statement:

The Tuscaloosa Public Library is committed to serving all residents of Tuscaloosa County with excellent service that includes the ability to check out library materials for use at home, at work or in other locations. The Tuscaloosa Public Library is also committed to being a good steward of its resources as it serves the public. The loan periods assigned to different media and patrons are designed to provide the best service for a varied clientele.

Regulations:

The following regulations are based on the location and type of service offered.

For patrons using the main library and branch libraries:

The loan period for books, except for reference books that do not check out, books on CD, and music CDs is 21 days plus 1 renewal for an additional 21 days unless other patrons have requested the item. If other patrons have requested the item the initial loan period is reduced to 10 days with no renewals.

The loan period for DVDs, Quick Picks, and Video Games is 7 days with no renewals.

For patrons using the Bookmobile or the Books-by-Mail service:

The loan period for books, books on CD, and music CDs is 28 days plus 1 renewal for an additional 14 days unless other patrons have requested the item. If other patrons have requested the item the initial loan period is reduced to 14 days with no renewals.

The loan period for DVDs is 14 days with no renewals.

For Libraries requesting loans:

The loan period for books is 28 days plus renewal for an additional 14 days unless a Tuscaloosa Public Library patron has requested the item.

Books on CD, music CDs, and DVDs are not lent to other libraries.